

# Wisconsin Public Library Annual Report: What's New

## Reporting Library Activities for 2015

This summary describes the changes made to public library data being collected for FY 2015.

### Section I. General Information

#### 22. DUNS Number

This field is optional. If your library has a nine-digit Data Universal Numbering System (DUNS) number on file with the DPI, the field will be pre-filled.

Obtaining and providing a DUNS Number for your library before it is needed can prevent delays in the LSTA grant application and award process.

A DUNS Number is required to apply for federal funds such as LSTA grants. Public libraries cannot use a DUNS Number that is assigned to a municipality or friends group. Obtaining a DUNS Number from Dunn & Bradstreet is a free one-time process at [tinyurl.com/b3nll9](http://tinyurl.com/b3nll9).

### Section III. Library Services

#### 9e. Uses of Children's Electronic Materials

Total uses of children's downloadable content (e-books, e-audio, and e-video) is pre-filled by the DPI with information provided by the Wisconsin Public Library Consortium (WPLC).

### Section VI. Library Operating Expenditures

#### 7. Operating Expenditures from Federal Sources

Report the amount expended from federal program sources. If the library is reimbursed for 2015 operating expenditures by a federal program such as E-rate, LSTA Grants to States, or Laura Bush 21st Century Librarian Program (for ILEAD USA-Wisconsin), expenditures from federal sources must not be zero.

The criteria for reporting the amount is the year in which the funds were expended and not the year in which reimbursement was received.

### Section XII. Technology

#### 3. Internet Filtering

Indicate whether Internet filtering software is installed on none, some, or all of your public Internet workstations.

For additional information and resources, including complete annual report instructions, see [dpi.wi.gov/pld/data-reports/annual-report](http://dpi.wi.gov/pld/data-reports/annual-report).

To ensure questions about LibPAS or the annual report are addressed as soon as possible, send email to [LibraryReport@dpi.wi.gov](mailto:LibraryReport@dpi.wi.gov).

The definition of operating expenditures from federal sources has not changed. Explanation has been added to clarify when to report expenditures.

Internet filtering was removed for 2014 but is collected for 2015 to help work with libraries that may be eligible for E-rate funds for internal connection services.